

Host Analytics Premium Training

Our mission is to ensure a 100% referenceable audience by providing world class training resources that ensure our customers and partners realize the maximum **benefits** from a successful **implementation** and continuing usage of our solutions.

Training offerings

Whether you are new to Host Analytics or need a refresher course, our team provides you with a wealth of training opportunities designed to increase your knowledge and productivity, including unlimited access to all courseware. Training content is updated with all major releases.

Flexible delivery methods

e-Learning Download course materials and view e-Learning videos from anywhere, at any time.

Instructor led training (Virtual Class) Leveraging the best technology training tools, our participants download course materials and then our live certified instructor will lead the class through the hands-on exercises. Screen sharing allows the attendees to view the instructor's screen, and audio is available via teleconferencing or the attendee's computer microphone and speakers.

Available Courses

Foundation This course provides the necessary tools for students to build the foundation of Host Analytics, and aligns to the base implementation services methodology. By providing a company's organizational structure and business requirements, students practice implementing the building blocks of Host Analytics.

Budgeting This course provides the necessary tools for students to build budgeting solutions using Host Analytics. Students are shown how to create budget entity hierarchies and workflow, design input templates, and perform account input. Capital setup and input are also covered, and students walk through user security and experience. Advanced input examples are discussed, providing real-world scenarios to assist students with design ideas and further their implementation skills.

Report Design This course provides the necessary tools for students to design reports using Host Analytics, including ad-hoc, financial, and standard reports. Students are provided with a general overview, and design various reports including: income statement variations, current period variance reports, and side by side reporting. Design tips are provided to assist students with maintenance, report efficiency, and troubleshooting. Report distribution, including report books and the Excel add-in are discussed, and students explore end user experience.

Consolidations This course provides the necessary tools for students to build a consolidations solution using Host Analytics. Students are provided with an overview of centralized and decentralized consolidations, including consolidations security. Consolidations activities and processes are covered, as well as data verification.



"The Host Analytics training program has been instrumental in the implementation, delivery, and support of the Host Analytics system. The integration of the training program in their services methodology greatly enhances the education and participation with the customer base. The technical support team and training is first class."

**Garvin Chan
Cervello**

Scorecards This course provides the necessary tools for students to build best practice dashboards using Host Analytics. Students are shown how to design dashboards with related KPIs and scorecards. By providing a company's organizational structure and business requirements, students practice design implementation skills.

Revenue planning This course provides the necessary tools for students to build revenue planning solutions using Host Analytics. Students review sales forecasting configuration tasks and sales administration. Sales segment design is discussed and sales segments and hierarchies are imported. Students build detailed sales input templates and perform data entry. User security and end user experience are also covered, along with a discussion on additional input examples, providing real-world scenarios to assist students with design ideas and further their implementation skills.

Supplemental Collection (advanced topics) These self-study downloadable materials are considered essential in mastering Host Analytics, but may not be applicable to all users. This includes end-user training documentation (not e-Learning) for administrators to use as a basis to create their own training content. Topics are continually added to the supplemental collection.

Our team

Subject Matter Experts (SMEs) are designing the curriculum and developing the content based on real-world experience. Our team members possess strong business acumen, technical skills, and the ability to transfer knowledge to all levels of your organization. Host Analytics training associates offer functional experience in accounting, FP&A, business intelligence, and CPM. Our curriculum is designed to align with the implementation of your services. Training is built into the project plan which means you can learn the product before your implementation.

Premium membership

3 administrative training members access to learning management system (LMS), which includes:

- **Class Calendar** - view the training calendar and sign up for virtual classes with a live instructor.
- **Courseware Library** - a download library of courseware materials and e-Learning videos.
- **Learning Snacks** - view short presentations on popular topics.
- **Contact Us** - contact us by email or phone for any training related questions.

Instructor led training (virtual class) with CPE credits

e-Learning

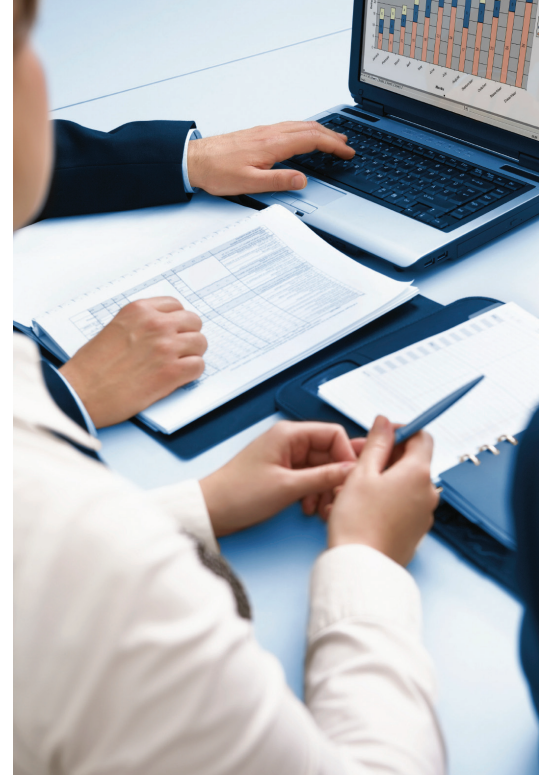
Training newsletter

Certification program

Additions

Extra membership options, fees apply.

- **Additional standard member (Administrator)** - e-Learning access only.
- **Additional premium member (Administrator)** - up to a maximum of 3 additional administrative members available.
- **End User Training Membership** - functional end user training is provided based on a sample company. e-Learning only, no CPE credits available.



"Excellent training materials and class instruction. Easy to follow and very well organized."

Eve Nicholson
Consultant



Host Analytics is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit.

Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219-2417. Website: www.nasba.org

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