

Revenue Recognition/Financial Reporting Manager

Reports to: Position reports Corporate Controller

Job Description:

Located in **Redwood City, California**, Host Analytics is seeking a top-notch Accounting professional who has strong technical accounting background and proven track record with high tech-based companies. We operate in a fast-paced, dynamic, multi-tasking environment, and you must be able to work well under pressure. We're looking for "hands on" candidates to help scale the accounting organization and drive continuous process improvement as continue to build a great company.

Company Overview:

Host Analytics is a highly regarded software company in the Corporate Performance Management (CPM) space. The company offers a comprehensive and unified CPM solution that appeals to both mid-market companies and large enterprises. One central aspect to its value proposition is that the product is primarily offered as a Software as a Service (SaaS) model, the most compelling delivery models in enterprise software today. The integrated solution includes planning and budgeting, revenue forecasting, financial consolidation, dashboarding and scorecarding, and flexible reporting.

Specific Responsibilities:

- Manage the company's key general accounting operational processes, specifically revenue recognition, deferred revenue and deferred cogs, fixed assets including capital leases, consolidation of foreign legal entity ensuring proper elimination of intercompany transactions and the general ledger. Work closely with the senior accountant in the accounts receivable, accounts payable and payroll processing and cash management.
- Maintain the monthly, quarterly and annual close calendar.
- Complete monthly GAAP financial statements and prepare monthly financial reporting package for distribution to management.
- Analyze and reconcile monthly select general ledger accounts to supporting documentation
- Interface with foreign legal entity's controller and review their monthly financial reporting packages.
- Assist the Corporate Controller in managing the company's investments, sales tax administration and other tax compliance requirements.
- Work closely with the company's external auditors to ensure timely and efficient completion of quarterly review and annual audit.
- Propose and implement process improvements for streamlining procedures. Follow through on system improvements as identified.

Minimum Experience Requirements:

- Bachelor's degree in Accounting, Finance or related field or equivalent combination of education and experience, preferably in a SaaS-related company
- "Big" 4 experience preferred.
- CPA a major plus.
- International experience including consolidations is preferred.
- Previous experience with NetSuite accounting software is strongly preferred.
- Strong MS Excel and BI reporting skills a plus.
- Previous accounting manager level desirable.
- Startup mentality-self-sufficient, able to work with limited resources; deal with shifting priorities, problem solver and team player.
- Must be willing and able to work at a very detailed level.
- Proven ability to research and document technical accounting issues.

Personal Characteristics:

- Customer focus: The successful candidate will have an indomitable (external and internal) customer focus.
- Strong work ethic: He or she will be resourceful and innovative at tackling complex challenges in a sustainable, proactive fashion.
- Passionate commitment to the company and your profession: Champions projects and the company's needs and implements a model of continuous improvement in both company goals and project-related tasks.
- Problem solver: Should be a strong, analytical problem solver with a strong attention to detail.
- Accountability: He or she should be a results-oriented team player who leads by example, holds himself accountable for performance, takes absolute ownership, and champions all aspects of initiatives.
- Entrepreneurship, sense of urgency: The successful candidate will possess a high energy level which allows them to react to situations quickly and decisively, possessing self confidence to be assertive when taking a position, not afraid to make decisions.
- Flexibility and adaptability: Should be able to switch gears in various high-stress situations and apply him or herself to quickly learning new technologies and adopting new methodologies.

For Consideration: Forward your resume to jobs@hostanalytics.com